

FY-16 STANDARDS AND PROCEDURES FOR PROMOTION AND TENURE (SPPT)

Final Report April 16, 2018

Committee Members: Rajendra Srivastava, Business (Chair); Melanie DeRousse, Law; Claudia Dozier, Applied Behavioral Science; Siyuan Han, Physics and Astronomy; Jason Matejkowski, Social Welfare; Robert Sorem, Mechanical Engineering

Ex-officio: Shawn Alexander, FacEx Representative and Chris Brown, Vice Provost, Faculty Development

The committee met two times during the fall semester (October 30, and December 11, 2017) and three times in the spring semester (January 29, February 19, and April 9, 2018). Minutes of all meetings have been submitted to University Governance. The Committee's activities specific to the Standing Charges are summarized below.

1. **Standing Charges 1 and 2:** The committee reviewed and approved P&T Documents from four units as listed below. In the other three cases, the committee reviewed the P&T documents submitted and provided suggestions for modifications to comply with the Faculty Senate Rules and Regulations, Article VI, as detailed below.

A. Approved P&T Documents

- Slavic Languages & Literatures (SLL), Approved December 11, 2017
- School of Engineering, Approved January 29, 2018
- Speech-Language-Hearing: Sciences and Disorders (SPLH), Approved February 19, 2018
- Urban Planning, School of Public Affairs, Approved April 9, 2018

B. Revision with Suggested Changes Requested before Approval.

- Law School, P&T documents, Reviewed and requested for minor changes before approval, April 9, 2018
- School of Business, P&T documents, Reviewed and requested for minor changes before approval, April 9, 2018
- Applied English Center P&T documents, Reviewed and recommended to rewrite the P&T Document to comply with FSRR Article VI and resubmit for approval, April 9, 2018

2. Standing Charges 3, 4 and 5:

- The SPPT Committee sent a letter to all the Deans in the University through email on December 14, 2017, requesting them to provide one of the following:

_____ *There have been no nontechnical changes to the promotion and tenure criteria, standards, guidelines or procedures for units within my authority since their initial approval by SPPT.*

_____ *The attached document(s) show the nontechnical changes in **previously approved** criteria, standards, guidelines or procedures for units within my authority that need review and approval by the SPPT Committee. Changes are identified using the track changes option in Word.*

_____ *The attached documents are the proposed promotion and tenure criteria, standards, guidelines or procedures for new programs in units within my authority that involve faculty or the equivalent who may be reviewed for promotion and/or tenure in the future.*

_____ *The attached document identifies programs that are no longer involved in faculty promotion and tenure decisions.*

56 responses were received with “*There have been no nontechnical changes to the promotion and tenure criteria, standards, guidelines or procedures for units within my authority since their initial approval by SPPT.*” Eight responses were received with a comment that they are making changes in the document and will send it to the SPPT Committee for review and approval when it is ready. As mentioned under Item 1, the Committee did receive revised P&T documents from certain units, reviewed them, and approved them to be in compliance with Article VI of the Faculty Senate Rules and Regulations. One unit (Applied English Center) submitted their P&T document, which was in fragmented format. The Committee advised this unit to rewrite their P&T document and resubmit to the SPPT Committee for consideration.

- Vice Provost for Faculty Development, Chris Brown, informed the committee that there were no changes/updates related to guidelines and/or forms developed by the Office of the Provost to SPPT for review this year.
- The amendment to FSRR 6.3.3.3 put forth by the SPPT Committee was not approved by the Faculty Senate Executive Committee.

Respectfully submitted,

A handwritten signature in purple ink that reads "Raj Srivastava". The signature is written in a cursive style with a horizontal line under the name.

Rajendra P. Srivastava, Chair