

## FINAL REPORT

### FY2020 ACADEMIC POLICIES & PROCEDURES COMMITTEE (AP&P) CHARGES

#### Members

Karen Moeller, Pharmacy Practice (2021-Chair)

Faculty: Antha Spreckelmeyer, Humanities (2022)

Faculty: Alison Gabrielle, Linguistics (2022)

Faculty: Martin Nedbal, Music (2020)

Faculty: Joe Walden, Business (2020)

Staff: Emily Gullickson (2022)

Staff: Matt Deakyne, IT (2020)

Voting, Graduate Student: Chris Brown

Voting, Student: Zach Thomason

Voting, Student: Luis Chavez

Ex-officio, non-voting: Jason O'Connor, Business, Undergraduate Advising Executive Committee

Ex-officio, non-voting: Tiffany Robinson, University Registrar designee

Ex-officio, non-voting: Karen Ledom, Director of Student Academic Services in the CLAS

Ex-officio, non-voting: Amber Roberts Graham, Graduate Studies

The AP&P Committee met two times during FY 20. The committee was given the following charges throughout the year:

FY2019 Standing charges:

1. Be prepared to respond to SenEx requests for reviews of academic policy issues. (ongoing)
2. Monitor proposals for academic program restructuring and discontinuance, hold hearings, and follow other procedures in accordance with Article VIII of the University Senate Rules and Regulations. Report issues or recommendations for action to SenEx. (ongoing)
3. Consider input from Student Senate on desired changes to academic policies. (ongoing)
4. **FY2021 Committee** – Review the University of Kansas' Financial Exigency policy found in USRR, Art VII. (See Governance Office for information.) It was last reviewed by AP&P in FY16 and they did not suggest any changes at that time. USRR 7.5.1 states that "Every five years after the official acceptance of this document by the Chancellor, it shall be reviewed by the University administration and by AP&P. Either group may then suggest revisions to the document." Any changes to the policy would ultimately go to the University Senate for a vote.

FY2019 Specific Charges:

1. Review and Evaluate the current FacEx Petition Process
2. Consider additions to USRR 2.1 to address student absences from classes.

**Specific Charge 1:** Review and Evaluate the current FacEx Petition Process

- The committee met on November 25, 2019, to discuss the current FacEx petition process. The committee unanimously agreed to recommend revision of USRR 2.9.1 to discontinue FacEx subcommittee approval for withdrawal (USRR 2.2.5), Add (FSRR 5.4.1) CR/NC (USRR 2.2.7), Course repeat (USRR 2.2.8), Academic Forgiveness (USRR 2.8.1), changes in variable credit hours, and grading scale changes. Additionally, the committee drafted a new “Student Records Exception to University-Wide Academic Policy Petition Form” and edited the FacEx Exception form to include only Requirements for Graduation (USRR 3.1.1)
- Recommendations were forwarded to governance in February 2020.

**Specific Charge 2:** Consider additions to USRR 2.1 to address student absences from classes.

- The committee met on February 7, 2020 to discuss this charge. A general discussion of the charge and peer-institution policies were reviewed.
- Due to the complexity and time required for this charge, the committee was not able to complete the charge in FY20 and recommends this charge be prioritized in the fiscal year 2021.

Respectfully submitted

Karen Moeller, PharmD., BCPP  
Chair Academic Policy and Procedure Committee  
Clinical Professor and Associate Chair, Pharmacy Practice