

AP&P Meeting 11/25 (1 pm, Room 33 Strong Hall)

**Members Present:**

Karen Moeller, Pharmacy Practice (2021)

Faculty: Antha Spreckelmeyer, Humanities (2022)

Faculty: Alison Gabrielle, Linguistics (2022)

Faculty: Martin Nedbal, Music (2020)

Faculty: Joe Walden, Business (2020)

Staff: Emily Gullickson (2022)

Staff: Matt Deakyne, IT (2020)

Voting, Graduate Student: Chris Brown

Ex-officio, non-voting: Jason O'Connor, Business, Undergraduate Advising Executive Committee

Ex-officio, non-voting: Tiffany Robinson, University Registrar designee

Ex-officio, non-voting: Karen Ledom, Director of Student Academic Services in the CLAS

Ex-officio, non-voting: Amber Roberts Graham, Graduate Studies

**Members Absent:**

Voting, Student: Zach Thomason

Voting, Student: Luis Chavez

---

1. Introductions were made and standard charges were reviewed

2. **Discussion of Specific charge** – Review and Evaluate the current FacEx Petition Process:

**Background from FacEx** In the Spring of 2006, the Faculty Senate Executive Committee recommended to the University Senate a new mechanism for granting exemptions from university wide academic policies. The chancellor approved the amendments to USRR Article II. [Section 2.9](#) of the University Senate Rules and Regulations. This provides a student (or in some cases a person on behalf of a student) to petition for an exemption based on exceptional circumstances. The administration and faculty both felt the decision to approve or deny an exception of academic policies belonged under the jurisdiction of the faculty. FacEx formed a sub-committee to review the requests. The process has been refined and changed in the last few years, but an overall review and evaluation of the process has not taken place. Keeping in mind that each school and the CLAS have the right to review and approve or deny requests as they apply to their unique areas of study, FacEx has requested the following charge be added to AP&P:

Possibilities to consider include:

- a. Discontinue FacEx sub-committee final approval, allowing Deans (or their designee) to approve, (still using a form), provide guidelines on how the process would work.
- b. Bypass FacEx sub-committee for specific forms of appeals (i.e. swap sections within current semester, medical withdrawal with documentation, awarding retroactive degrees,) providing guidelines on how the process would work.

Committee reviewed and discussed the following

- USRR 2.9 – Exceptions to university wide academic policies
- FacEx Exception to University Wide Academic Policy Petition Form
  - The committee was in favor of discontinuing final approval by FacEx subcommittee allowing Deans (or their designee) to approve the following – withdrawal (USRR 2.2.5), Add (FSRR 5.4.1) CR/NC (USRR 2.2.7), Couse repeat (USRR 2.2.8), Academic Forgiveness (USRR 2.8.1), changes in variable credit hours, grading scale changes
    - The committee recommended development of a form titled “Student Records Exception to University-Wide Academic Policy Petition Form” similar to to FacEx current form with the above recommendations
    - After form is signed/approved by dean (or their designee) students would present form to student records
  - FacEx Exception form would be revised to only include exceptions for graduation requirement (3.1.1.)

A motion was made and seconded with unanimous approval to

1. Revise USRR 2.9.1 to discontinue FaxEx subcommittee approval for withdrawal (USRR 2.2.5), Add (FSRR 5.4.1) CR/NC (USRR 2.2.7), Couse repeat (USRR 2.2.8), Academic Forgiveness (USRR 2.8.1), changes in variable credit hours, grading scale changes.
2. Create a “Student Records Exception to University-Wide Academic Policy Petition Form”
3. Revise FacEx Exception form to include only Requirements for Graduation (USRR 3.1.1)

Karen Moeller, Chair, will revise an circulate via email for comments and corrections.

Respectfully Submitted, Karen Moeller, PharmD, Clinical Professor. Chair AP&P committee