

FINAL REPORT

FY2019 ACADEMIC POLICIES & PROCEDURES COMMITTEE (AP&P) CHARGES

The AP&P committee met two times during FY 19. The committee was given the following charges:

FY2019 Standing charges:

1. Be prepared to respond to SenEx requests for reviews of academic policy issues. (ongoing)
2. Monitor proposals for academic program restructuring and discontinuance, hold hearings, and follow other procedures in accordance with Article VIII of the University Senate Rules and Regulations. Report issues or recommendations for action to SenEx. (ongoing)
3. Consider input from Student Senate on desired changes to academic policies. (ongoing)
4. **FY2021 Committee** – Review the University of Kansas' Financial Exigency policy found in USRR, Art VII. (See Governance Office for information.) It was last reviewed by AP&P in FY16 and they did not suggest any changes at that time. USRR 7.5.1 states that "Every five years after the official acceptance of this document by the Chancellor, it shall be reviewed by the University administration and by AP&P. Either group may then suggest revisions to the document." Any changes to the policy would ultimately go to the University Senate for a vote.

FY2019 Specific Charges:

1. Make recommendations to avoid student errors when enrolling in variable credit hour courses. Report to SenEx by: November 27, 2018

Specific Charges 1 :

The committee met September 27, 2018, with Sheri Phillips from the university registrar's office to discuss ways to avoid errors when enrolling in variable credit hours courses (VCHC) and a report was drafted for committee discussion on October 25, 2018. The report (see attached) was approved by the committee on October 25, 2018 and forward to SenEx. Main recommendations in the report were the following:

- Automated emails occur after enrolling in VCHC
- Notation in the class details of Peoplesoft (enroll and pay) to alert students to select the appropriate hours for the course

Standing Charge 1:

The committee received request to discontinue the GIST Graduate Certificate from the Center of Global & International Studies' on 11/19/2018. The committee conducted an email vote and received unanimously vote for approval for discontinuation. Per *University Senate Rules and Regulations* (USRR) 8.3.4, the matter was forwarded to the University Senate for its recommendation on 12/7/18

Respectfully submitted

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