

Committee on Standards and Procedures for Promotion and Tenure (SPPT)

Governance Conference Room in 33 Strong Hall

October 23, 2015, 8:30 – 9:30 am

Minutes of the meeting

(Approved by the Committee through Email)

Members present: Srivastava, Rajendra P. (Chair), Keel, William D.; Joritz, Cathy; Han, Siyuan; Crawford II, Jerry; Sorem, Robert M, Mary Lee Hummert

The meeting started with members of the committee introducing themselves. Bill Keel and Mary Lee Hummert lead the discussion about the duties of the committee, including its history. Raj Srivastava shared the information that he and Bill Keel reviewed and approved the P&T document submitted by the Spence Museum of Art in August 2015. Bill Keel elaborated the review process, in general, using the Office of Research Unit Template. Jerry Crawford, Bob Sorem, and Cathy Joritz volunteered to review the Kansas Geological Survey's P&T document and to share their findings with the committee during the next meeting.

The Committee discussed about the FSRR Section 6.3.8 requirements regarding units reporting changes to their criteria, standards, guidelines or procedures to SPPT committee. Raj agreed to write a draft letter to Deans as a reminder and request them to provide such information. Committee concluded that the following information should be requested:

- Any nontechnical changes in criteria, standards, guidelines or procedures for units within their authority that need review and approval by the SPPT Committee.
- Any new programs that involve faculty or the equivalent who may be reviewed for promotion and/or tenure in the future.
- Any programs that have been discontinued that involved faculty promotion and tenure decisions.

Faculty Senate Rules and Regulations (FSRR) Article VI was widely discussed, especially those points relevant to the work of the SPPT committee included (but not limited to) in **Section 3. Criteria, Procedures, and Guidelines for Review**. Cathy Joritz raised some concerns about the vagueness of the process related to the third-year review. There was a discussion about it as currently mentioned in Article VI and the fact that there are no delineated procedures for the 3rd-year review. The meeting adjourned at 9:30 am.

Next meeting agreed upon: Nov. 13, 8:30 – 9:30 am.