

## **University Senate Committee on Libraries**

Meeting – March 25, 2014 (Watson 455; 9:00-10:00am)

Present: Shawn Alexander, Mary Ann Baker, Sean Barker (note-taker), Pam Crawford, Erin Ellis (guest), Robert Hanzlik, Lorraine Haricombe (Dean), Rhonda Houser, Minyoung Kim, Alicia Levin, Marie-Alice L'Heureux, Yan Li, Deb Ludwig (guest), Craig McLaughlin, Amy Mendenhall, Kent Miller (guest), Mary Roach (guest), Marlesa Roney (Chair), Jessica Small, Rebecca Smith (guest), Doug Ward, Beth Whittaker (guest)

Absent: Jasmine Estrada, Ron Francisco, Mechele Leon, Adam Moon, Douglas Walker

### I. New Process for Approving Minutes Discussion

The committee agreed to continue approving minutes via email as soon as possible after meetings in order to share them more quickly with library faculty and staff (as well as committee members unable to attend). Chair Marlesa Roney will include this process as a recommendation in her final report.

### II. Proposed Amendment to Senate Code & Discussion

Library Unclassified Representative Rhonda Houser outlined a proposed University Senate Code change (attached) regarding library staff membership on the University Senate Library Committee. The proposed change allows for inclusion of “a staff member from each major Library staff category elected by their respective Library governance body.” This language has been proposed in order to accommodate any potential future changes in these categories. The group approved the motion to change the Senate Code. The next step is approval by the University Senate.

### III. KU Libraries Communication Plan & Discussion

Rebecca Smith, executive director of communications and advancement, provided an overview of the KU Libraries communication plan (see attached presentation slides). Her office is tasked with increasing awareness of services and resources among current and potential users; raising the international profile of KU Libraries; and managing all marketing, PR and media relations strategies and tactics via a library-wide strategic communications plan. She highlighted faculty communications, noting that the faculty plan is currently being revised to align with the new organizational structure and providing an outline of goals, key messages, and tactics regarding these stakeholders. She also provided goals, key messages, and tactics regarding university administration communications.

### IV. Update on Reorganization Assessment Plan & Discussion

Dean Haricombe provided an update on the reorganization assessment plan. Five 1.5 hour focus groups were held between March 3 and March 10 with approximately six to eight participants in each. The focus groups were facilitated by Mike Broadwell, executive director of the Office of Administrative Services, who prompted participants to consider positive outcomes of the reorganization, unresolved issues related to the reorg.(including strategies for resolving them), and aspirations for KU Libraries as it moves forward with its strategic plan. Dean Haricombe received a summary report and will be identifying key areas on which to focus in discussion with her leadership team. She will share an executive summary of the report with library faculty and staff in early April and with the University Senate Library Committee at the April 15 meeting.

### V. Update on Specialized IT Needs Of KU Libraries & Discussion

Dean Haricombe noted that there is ongoing discussion on this topic. She has continued to express concern regarding IT support for Libraries (as a part of the Changing for Excellence initiative). IT has hired one lead position to support us very specifically; this person will be on board in mid-April. The search for a second position has been launched.

#### VI. Update on KU Open Access Policy Review & Discussion

Dean Haricombe and Chair Roney shared that they have received notification that the KU Open Access Policy was passed by the Faculty Senate with no modification. Approval was also received from Provost Vitter. The policy is included in the KU Policy Library: <http://www.policy.ku.edu/governance/open-access-policy>. It will be assessed again in 3 years.

#### VII. New Business

No new business was introduced.

The next meeting will take place on Tuesday, April 15, from 1-2pm in Watson 455. Chair Roney noted that the group will review of draft of the committee's final report at this meeting.