The University Senate Executive Committee (SenEx) has referred to University Senate proposed amendments and additions to University Senate Rules & Regulations (USRR). The proposed changes will be discussed at the University Senate meeting on October 9, 2014, and voted on at the meeting on November 6, 2014. (A vote may be taken on October 9 if two-thirds of the members present vote to take a vote on the changes at that meeting.) Both meetings will be held in Room 203 Green Hall (Law School) at 3:30 p.m. The meetings are open to members of the University community. The proposed changes are below. Deletions are shown in strikethrough and additions are highlighted in yellow.

Interested persons may submit written comments on the proposed changes to the Office of University Governance (govern@ku.edu) by noon on Thursday, October 9, 2014. Please note that proposed changes to the University Senate Rules & Regulations are required to be sent to all faculty, staff, and students, but no action is required on your part unless you wish to submit a written comment.

Please contact me (jmayhew@ku.edu) if you have any questions about these changes.

**Proposed Amendments and Additions to University Senate Rules & Regulations ART. I, Sections 3 & 4**

Rationale: KU has many students currently serving as members of the military who may be activated at any time with temporary orders in support of state or national emergencies. KU currently does not have a policy requiring instructors and departments to provide these student service members with the opportunity to make up exams should they be temporarily activated during the semester. The proposed amendments would make these temporary absences comparable to an absence for a verifiable medical crisis of a relative or friend for which KU provides the opportunity to make up missed work.

**UNIVERSITY SENATE RULES AND REGULATIONS (USRR)**

**ARTICLE I. ACADEMIC SCHEDULES**

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**Section 3. Final Examination Schedules**

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1.3.8 Students with a verifiable medical crisis of a relative or friend may be excused from being present for the final examination. It is the responsibility of the student to initiate discussion with the instructor, prior to the examination/test if possible. The instructor and student shall attempt to come to a mutually agreeable method of making up the missed work examination.

1.3.9 Students currently serving as members of the Reserve or Active Components of the United States Armed Forces or the National Guard of the United States who receive temporary orders for domestic crises or training exercises shall be excused from being present for final examinations. It is the responsibility of the student to initiate discussion with the
instructor, prior to the final examinations if possible. The instructor and student shall come to a mutually agreeable method of making up the missed examination.

Section 4. Examinations, Quizzes and Tests Other Than Final Examinations

1.4.4 Students with a verifiable medical crisis of a relative or friend may be excused from being present for scheduled examinations and tests. It is the responsibility of the student to initiate discussion with the instructor, prior to the examination/test if possible. The instructor and student shall come to a mutually agreeable method of making up the missed work.

1.4.5 Students currently serving as members of the Reserve or Active Components of the United States Armed Forces or the National Guard of the United States who receive temporary orders for domestic crises or training exercises shall be excused from being present for scheduled examinations, quizzes, and tests. It is the responsibility of the student to initiate discussion with the instructor, prior to the examination/test if possible. The instructor and student shall come to a mutually agreeable method of making up the missed work.